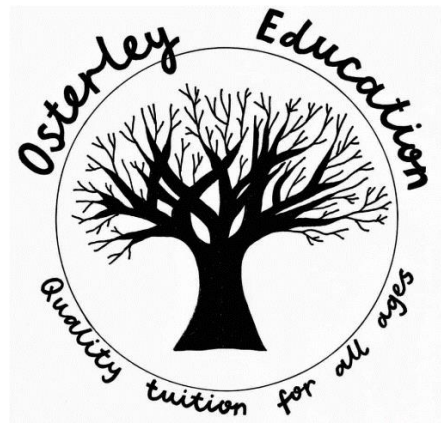


OSTERLEY EDUCATION

SAFE GAURDING

POLICY



Introduction

Osterley Education's tutors are in regular contact with young people, both face to face and online. Osterley Education takes its responsibilities to safeguard and protect the interests of all young people very seriously. Osterley Education will ensure that students tutored through them are given tuition in a congenial and safe environment. Each tutor has a moral and legal obligation to ensure that, when given responsibility for young people, these young people are treated with the highest possible standard of care. A child/young person is defined as a person under the age of 18 (The Children's Act 1989 and 2004).

Policy Statement

Osterley Education's tutors are committed to ensuring that:

- (a) the welfare of the child is paramount;
- (b) all children, whatever their age, culture, ability, gender, language, racial origin, religious belief and/or sexual identity are able to receive the benefit of tutoring in a safe environment;
- (c) all reasonable steps are taken to protect children from harm, discrimination and demeaning treatment and to respect their rights, wishes and feelings;
- (d) all suspicions and allegations of poor practice or abuse will be taken seriously and responded to swiftly and appropriately;
- (e) all tutors who work with children will be recruited with regard to their suitability for that responsibility, and will seek guidance and/or training in good practice and child protection procedures;
- (f) they work in partnership with parents and children – which is essential for the protection of children.
- (g) any photographs or videos, taken solely for the use of Osterley Education's social media or website, will be taken and published with parental consent.

Monitor and review the policy and procedures

This policy shall be reviewed regularly or whenever there is a major change in the organisation or in relevant legislation.